

# **Silicon Valley NJB All-Star Team Certification**

Wednesday, March 9th, 6:30 - 9:45 pm  
Round Table Pizza, 4400 Stevens Creek Blvd,  
San Jose, CA

**Note: SV NJB Teams NOT CERTIFIED at this meeting WILL NOT BE ALLOWED to play in the All-Star Tournament.**

# Requirements and Documents:

- These documents **MUST** be brought to the SV NJB certification meeting to be reviewed and certified. See above for certification meeting details
- Please submit **COPIES** of the required documents. Do NOT submit original documents, these documents may not be returned
- Team Certification packages need to be reviewed and certified as complete by the team's Chapter Director **prior** to coming to the Silicon Valley Sectional All-Star Certification meeting.

\*\*\*\* No binders - No sleeves \*\*\*\*

# **STEP #1: NJB All-Star Team Roster/Worksheet (2 copies)- Place on top of team's certification documents**

- Only use the All-Star Team Roster (MSWord data fill file) – this can be found at [www.siliconvalleynjb.com](http://www.siliconvalleynjb.com)
- Be sure to fill in ALL the fields (including contact information for the coach, assistant coach, and team parent)
- List players in numerical Jersey order. If Jersey number is not available, list in alphabetical order by last name.
- Make 2 copies of the team roster.
- Your respective Chapter Director must sign the bottom of both copies of the All-Star Team Roster indicating that the certification documents have been reviewed and are complete.
- Bring both copies of the signed team rosters (with your CD's signature) to the All-Star Team Certification Meeting on March 9th.
- Once your team has been certified, the SV NJB Sectional Director will sign and stamp both copies of your roster. You will be given back one certified copy of the roster to present to the score table prior to the start of each game.

***NOT HAVING A SIGNED ROSTER AT GAME TIME MAY RESULT IN A FORFEITURE!***

- **STEP #2: Individual Players' Certification Documents**

- Remember to submit only copies
- Individual players' document package must be in the same order as they appear on the team roster
- Players documents must be paper clipped together in the following order:

- 1. Birth Record**

- Birth certificate, adoption papers, immigration papers or passports are acceptable
- NOT ACCEPTED - baptismal records, hospital records, school letters, medical cards
- Age / Date of Birth level for participation in League Division 1, 2 or 3:
  - **Division 3** born on or after: **May 1, 2000**
  - **Division 2** born on or after: **May 1, 1998**
  - **Division 1** born on or after: **May 1, 1996**

## 2. Report Card (MOST RECENT)

- For schools on a quarterly basis, this means it will be their 2nd quarter report card
- For schools on a trimester basis, this means the 2nd trimester report card - the 1st trimester report card can be used if the 2nd trimester ends after the All-Star Certification period.
- For schools on a semester basis, players may submit a progress report dated 2011 along with their 1st semester report card
- No letters in lieu of report cards
- Please make sure that all documentation (report cards, progress reports, etc.) clearly identifies the Player's Name, Current School Year and Current "Letter" or "number" Grade and a GPA above 2.0 for Secondary Schools and "Satisfactory" marks for Primary.
- Players should also submit a progress report along with their most recent report card if any data is missing on the report card that is on the progress report (i.e. Grade level, better grades, school year, etc.)

## 3. Proof of Address

Copy of a Current **Utility Bill** (water, gas or electric) – within last 2 months- (SBC, Comcast, MCI, property tax, mortgage, internet and other phone bills are NOT acceptable – must be a current utility bill)

#### 4. **Waiver** (if applicable)

Copy of approved waiver signed by all parties

***All waivers must have been signed and granted by SV NJB Section prior to the start of the 2010-2011 Winter Season.***

#### 5. **1 Individual picture**

- Close-up Shot (school wallet-size photo is acceptable)
- Individual picture must be printed on photo-paper. NO Polaroid photos accepted.
- Pictures are to be affixed to 11 x 8.5 sheet of paper
- Write the player's name below the picture

The Silicon Valley NJB Section will staple the Team Package after certification is complete